

Andover Board of Education ~ Regular Meeting Agenda

We strive to create a safe educational environment that establishes a foundation for all students to become creative, moral, and compassionate people. We will provide the resources needed to support our educational practices with an understanding of our fiscal responsibilities to the community.

2023-2024 BOE Goals

- ◆ Support the use of differentiated instruction to increase student achievement
- ◆ Collaborate with the community & staff to ensure the needs of the students are communicated and addressed
- ◆ Evaluate and optimize board processes & focus on continued professional development for board members, AES teachers and staff
- ◆ Maintain fiscal accountability and focus on optimization and long-term planning

Date: November 8, 2023

Start Time: 7:00 pm

Location: School Library/Virtual Meeting

Agenda Items

1. Call to Order/Pledge of Allegiance
2. Comments from the Public
3. Communications
4. Approval of Minutes
 - Regular Meeting of October 11, 2023
5. Opportunity to Add or Delete Agenda Items
6. Celebrations
7. Reports
 - A. Chairperson's Oral Report
 - B. Superintendent's Report
 - C. Principal's Report
 - D. Financial Report
 - E. Liaison Reports
8. Executive Session – For the Purpose Of Bus Contract Update & Preschool Expansion Discussion
9. Items for Discussion & Actions
 - A. Item: Bus Contract
Action: Vote to Accept Bus Contract
 - B. Item: Preschool Expansion
Action: Vote to Appoint New Teacher Position
 - C. Item: BOE Meeting Schedule
Action: Vote to Approve BOE Meeting Schedule for 2024
10. Other Action Items
11. Upcoming Meetings
 - Regular Board Meeting – December 13, 2023
 - Items for Next Meeting – 2024 School Calendar, Update on Pre-K, Appointment of New Officers
12. Adjournment

Join Zoom Meeting

<https://us02web.zoom.us/j/87220610398?pwd=amFaOXZVMmhVakVPamo0N0JwWkF0QT09>

Meeting ID: 872 2061 0398

Passcode: 200920

One tap mobile, +16465588656,,87220610398# US (New York), +16469313860,,87220610398# US

**ANDOVER ELEMENTARY SCHOOL
ANDOVER, CT 06232
Regular Board of Education Meeting
Wednesday, October 11, 2023
7:00 pm
Virtual Meeting/School Library**

Members Present: Chairperson Gerard Cremé (virtual), Mike Beckwith, Steven Fuss, Caitlin Greenhouse, Shannon Louden, Celeste Willard (virtual)

Members Absent:

Administration: Valerie Bruneau, Superintendent
Taylor Parker, Principal

Others: Anne Cremé (virtual), Brianne Lanzieri (virtual), Doris Maldonado Mendez (virtual), Kelly and Matt Haggerty (virtual), Kirstina Frazier (virtual), Charlene DelMastro (virtual), Lisa Hopkins (virtual), Erin Boris (virtual), Jen McGoldrick, Jennie Morrell (virtual), Joanne Hebert (virtual)

1. Call to Order, Pledge of Allegiance

The meeting was called to order at 7:04 p.m. by S. Louden, followed by the Pledge of Allegiance.

2. Comments from the Public – None.

3. Communications

- S. Louden received an e-mail this morning from Eric Anderson that the crack sealing/mastic repair project was approved by Board of Selectmen.
- Received C. Bernard's resignation from the BOE dated October 11, 2023.

4. Approval of Minutes

S. Fuss made a motion to approve the minutes from the September 13, 2023 Regular Board of Education Meeting, seconded by C. Greenhouse. Discussion, several changes noted.

6-0-0 (PASSED)

M. Beckwith made a motion to approve the minutes from the October 4, 2023, Special Board of Education Meeting, seconded by G. Cremé. Discussion, several changes noted.

6-0-0 (PASSED)

5. Opportunity to Add or Delete Agenda Items

S. Louden asked to add Agenda Item 7.E.1.a. – Discussion Regarding How to Manage Joint Meeting Tomorrow if Chairperson Cremé is Unable to Attend

6. Celebrations

- Happy Birthday to Chairperson Cremé. Cupcakes will be delivered.
- Principal Parker introduced new teacher Jen McGoldrick.

7. Reports

A. Chairperson's Oral Report – Nothing to report.

-S. Louden reported that the new policies (approved at the September meeting) are provided for BOE members in their final format. These policies will be printed and put into a policy manual and will be updated on the website as soon as possible.

B. Superintendent's Report – Supt. Bruneau reported on the event with Congressman Joe Courtney recognizing districts that received mental health grants. Tomorrow she will present at Performance Matters in Hartford on summer programs and securing grants for summer programs. Bus contract with DATTCO in renegotiations, contract is shared with Marlborough, Hebron, and RHAM. Negotiations must take all parties' concerns and needs into consideration. Increase in enrollment in the preschool program. Principal Parker and Supt. Bruneau have been working together to plan for the incoming students as they cannot fit into the existing space. Looking at a full-day program, funded by School Readiness, Smart Start and tuition; confident there will be enough children to fill another classroom. Can accommodate up to eighteen (18) children, with an estimation of opening the classroom in November. Once students enroll, a better sense of the cost for the remainder of the year can be ascertained.

C. Principal's Report – Principal Parker reported on Back to School Night, which was a big success; Book Fair did very well – thanked PTO for their support. Together with the Reading Teacher she is starting a ten-day professional development program (ten days throughout the year). Attended first Regional Curriculum Council meeting with Hebron, Marlborough and RHAM. Working with our regional districts to share resources and ideas. Enrollment up to 208 children as of today.

D. Financial Report

T. Smith not in attendance. S. Fuss asked question regarding Object 109 Summer Expenses. Supt. Bruneau noted we are waiting for grant funds to reimburse for those expenses. Also discussed Object 610 Speech; these costs are shared with the District of Scotland. Half of all expenses are billed to Scotland every two months, so the usage of this object will vary from month to month while waiting for payment from the other district.

E. Items for discussion and action

1. Update on Joint Meeting with BOS, BOF

C. Greenhouse reported tomorrow is the joint meeting with BOS and BOF. In person meeting, there is not a virtual component. Asked Principal Parker to be available with the OWL for Chairperson Cremé can attend if he is still under the weather. Principal Parker noted she can record if needed using her Zoom account. Packet for meeting has been sent out. Hope is to move forward collaboratively so that all Boards can work together for the town. Will vote for a Moderator at the meeting, several potential candidates for Moderator will be at the meeting. Town Attorney will be present, suggested BOE has a representative from CABE. Chairperson Cremé thanked the BOE members for their work in organizing this meeting and working on a way for him to attend virtually.

1a. Discussion on Process for Chairperson Cremé to Attend Joint Meeting Virtually if Necessary – See above.

2. Update on Upper-Level Parking Lot Paving Project

S. Loudon reported on her discussion with E. Anderson regarding crack sealing. C. Greenhouse recommended waiting for any decision until after the joint meeting tomorrow to see what policy may come from that meeting.

F. Liaison reports – No report

S. Loudon: CIP meeting in October. New terms start November 21, 2023 if anyone would like to join the CIP Committee.

8. Comments from the Public on Agenda Items – None.

9. Other Action Items – None.

10. Upcoming Meetings

A. Regular Board Meeting – November 8, 2023

B. Items for Next Meeting

11. Adjournment

C. Willard made a motion to adjourn at 8:18 p.m., seconded by S. Fuss. No discussion.

7-0-0 (PASSED)

**Respectfully submitted,
Dawn M. Longley, Clerk**

*Our **Mission** at AES is to provide a creative and challenging curriculum for ALL in a safe environment while nurturing the values of responsibility, respectfulness, and a desire for learning.*

Board of Education Meeting
November 8, 2023

<p><i>Around the School</i></p> <ul style="list-style-type: none">★ We are preparing to open up our 3rd pre-k section! Moving rooms, organizing materials, etc.★ We had a successful costume parade on 10/31. Thank you to all the parent volunteers who made this day special for our kids!	<p><i>Upcoming Dates</i></p> <ul style="list-style-type: none">★ November 7 - No School★ November 8-9 - ½ Days Parent Conferences★ November 10 - No School Veterans Day★ November 22 - ½ Day Thanksgiving★ November 23 - 24 - No School★ December 6 - ½ Day PD
<p><i>Professional Development</i></p> <ul style="list-style-type: none">★ Our upcoming professional development day is on November 7th. Teachers will be attending a conference about bringing Joy into elementary classrooms in a variety of ways!★ Our paraprofessional staff completed PMT training last month.	<p><i>Curriculum Highlights & Updates</i></p> <ul style="list-style-type: none">★ Invention Convention is underway with all 4th graders. K-6 is invited to participate independently.★ AES is excited to participate in the hour of code this year the week of December 4th!

ENROLLMENT REPORT

November 1, 2023

Pre-K	17	17			2	34
K	12	11			2	23
Grade 1	12	12			2	24
Grade 2	14	13			2	27
Grade 2/3	15				1	15
Grade 3	17				1	17
Grade 4	24				1	24
Grade 5	22				1	22
Grade 6	20				1	20
Outplaced	1					1
					Total	207

2018-2019 School Year

August	191
September	191
October	191
November	192
December	193
January	194
February	195
March	196
April	198
May	198
June	198

2019-2020 School Year

August	194
September	194
October	196
November	198
December	203
January	201
February	204
March	205
April	205
May	205
June	205

2020-2021 School Year

August	177
September	176
October	175
November	179
December	179
January	180
February	181
March	183
April	184
May	184
June	183

2021-2022 School Year

August	193
September	193
October	193
November	193
December	191
January	192
February	194
March	192
April	193
May	193
June	193

2022-2023 School Year

August	200
September	201
October	198
November	198
December	198
January	197
February	198
March	198
April	199
May	199
June	200

2023-2024 School Year

August	206
September	206
October	206
November	207
December	
January	
February	
March	
April	
May	
June	

Prepared by: R. Crandall

Andover Elementary School – Health Services Summary

October 1, 2023 – October 31, 2023

66 Different Students came for a Total Number of 156 Visits **

37 Visits were Injury related

69 Visits were Illness related

51 Visits were Other Health related (I.E. not ill or injured)

60 Visits were Case Management related

**** These numbers are not meant to add up to the Total Number of Visits**

Not included in the Total Visits numbers:

Medication Administration: 34

Treatments: 36

Total number of Health Screenings: 308

New cases of Lice: 0

Embedded Ticks Removed: 1

Continuous monitoring and tracking of respiratory illnesses.

Andover Board of Education
2024 Summary Custom Expenditure Report

Range of Accounts: 002-000-0000-0000 to 002-999-9999-9999 Include Cap Accounts: Yes AS of: 10/31/23
 Current Period: 07/01/23 to 10/31/23 Skip Zero Activity: Yes

Account Id	Description	Adopted Budget	Expended YTD	Encumber PO	Balance	% Used
002-101-0000-0000	TEACHERS' SALARIES	1,697,224.04	322,515.57	0.00	1,373,039.04	19
002-102-0000-0000	INSTRUCTIONAL ASSISTANTS	87,343.38	15,180.19	0.00	73,832.62	17
002-103-0000-0000	TEACHER SUBSTITUTES	28,619.40	1,920.00	0.00	26,699.40	7
002-106-0000-0000	IA SUBS.SALARIES	3,840.00	360.00	0.00	3,480.00	9
002-108-0000-0000	EXTRA CURRICULAR	6,100.00	0.00	0.00	6,100.00	0
002-109-0000-0000	SUMMER SCHOOL	2,260.00	6,440.54	0.00	0.00	100
002-110-0000-0000	SUPPORT SALARIES	315,902.66	62,939.22	0.00	252,963.44	20
002-111-0000-0000	ADMINISTRATIVE	279,614.00	80,657.85	0.00	198,956.15	29
002-130-0000-0000	OVERTIME	4,000.00	80.30	0.00	3,919.70	2
002-210-0000-0000	GROUP INSURANCE	13,040.00	5,065.44	0.00	7,974.56	39
002-220-0000-0000	FICA & MEDICARE	75,266.47	17,070.26	0.00	58,196.21	23
002-230-0000-0000	PENSION	98,969.15	20,457.16	0.00	78,511.99	21
002-240-0000-0000	RETIREMENT BUYOUT	15,000.00	0.00	0.00	15,000.00	0
002-260-0000-0000	UNEMPLOYMENT COMP.	2,600.00	0.00	0.00	2,600.00	0
002-280-0000-0000	MEDICAL & DENTAL BENEFITS	615,654.47	262,535.65	0.00	353,118.82	43
002-310-0000-0000	ADMINISTRATIVE SERVICE	1,000.00	400.00	600.00	0.00	100
002-320-0000-0000	PROFESSIONAL EDUCATIONAL SVCS	154,146.89	21,907.50	27,000.00	105,239.39	32
002-330-0000-0000	PROFESSIONAL SERVICES	4,520.00	0.00	0.00	4,520.00	0
002-340-0000-0000	OTHER PROFESSIONAL SERVICES	49,200.00	8,568.00	800.00	39,832.00	19
002-350-0000-0000	TECHNICAL SERVICES	7,600.00	1,334.50	0.00	6,265.50	18
002-420-0000-0000	CLEANING SERVICE	5,500.00	0.00	0.00	5,500.00	0
002-430-0000-0000	REPAIR & MAINTENANCE SERVICES	61,292.00	20,449.88	9,276.66	31,565.46	48
002-432-0000-0000	TECHNOLOGY REPAIR & MAINTENANCE	33,000.00	0.00	0.00	33,000.00	0
002-510-0000-0000	STUDENT TRANSPORTATION	166,104.85	13,820.22	1,695.00	150,589.63	9
002-530-0000-0000	COMMUNICATIONS	27,185.00	11,741.80	2,286.78	13,156.42	52
002-540-0000-0000	ADVERTISING	2,000.00	844.44	0.00	1,155.56	42
002-550-0000-0000	PRINTING & BINDING	9,062.13	2,207.31	0.00	6,854.82	24
002-560-0000-0000	TUITION	188,349.84	16,049.66	83,711.65	88,588.53	53
002-580-0000-0000	TRAVEL	1,940.00	52.54	0.00	1,887.46	3
002-610-0000-0000	GENERAL SUPPLIES	43,500.00	8,372.97	1,684.81	33,442.22	23
002-611-0000-0000	ELA SUPPLIES	2,100.00	410.40	0.00	1,689.60	20
002-612-0000-0000	MATH SUPPLIES	2,050.00	0.00	0.00	2,050.00	0
002-613-0000-0000	SCIENCE SUPPLIES	2,750.00	55.54	0.00	2,694.46	2
002-614-0000-0000	SOCIAL STUDIES SUPPLIES	1,000.00	0.00	0.00	1,000.00	0
002-622-0000-0000	ELECTRICITY	74,765.95	15,510.76	0.00	59,255.19	21
002-623-0000-0000	BOTTLE GAS	1,200.00	280.36	0.00	919.64	23
002-624-0000-0000	OIL/HEATING	107,800.00	617.09	0.00	107,182.91	1

Account Id	Description	Adopted Budget	Expended YTD	Encumber PO	Balance	% Used
002-626-0000-0000	GASOLINE	250.00	0.00	0.00	250.00	0
002-629-0000-0000	DIESEL	16,246.00	0.00	0.00	16,246.00	0
002-640-0000-0000	BOOKS/PERIODICALS	1,550.00	0.00	0.00	1,550.00	0
002-641-0000-0000	ELA BOOKS	1,050.00	17.99	0.00	1,032.01	2
002-642-0000-0000	MATH BOOKS	1,200.00	0.00	0.00	1,200.00	0
002-644-0000-0000	SOCIAL STUDIES BOOKS	450.00	0.00	0.00	450.00	0
002-650-0000-0000	COMPUTER/MEDIA	13,700.00	3,167.22	1,399.00	9,133.78	33
002-810-0000-0000	DUES & FEES	8,850.00	4,862.00	0.00	3,988.00	55
	Fund Budgeted	4,234,796.23	925,892.36	128,453.90	3,184,630.51	25
	Fund Non-Budgeted	0.00	0.00	0.00	0.00	0
	Fund Total	4,234,796.23	925,892.36	128,453.90	3,184,630.51	25
	Final Budgeted	4,234,796.23	925,892.36	128,453.90	3,184,630.51	25
	Final Non-Budgeted	0.00	0.00	0.00	0.00	0
	Final Total	4,234,796.23	925,892.36	128,453.90	3,184,630.51	25

Range of Accounts: 002-000-0000-0000 to 002-999-9999-9999 Include Cap Accounts: Yes As Of: 10/31/23
Current Period: 07/01/23 to 10/31/23 Skip Zero Activity: Yes

Account Id	Description	Adopted Budget	Expended YTD	Encumber PO	Balance	% Used
002-101-0000-0000	TEACHERS' SALARIES					
002-101-1000-0000	Teachers	1,318,030.00	247,906.70	0.00	1,070,123.30	19
002-101-1200-0000	Special Ed. Teacher	181,177.50	34,683.45	0.00	146,494.05	19
002-101-2150-0008	Speech Teacher	53,000.00	15,041.75	0.00	37,958.25	28
002-101-2220-0000	Library salary	54,136.20	6,677.72	0.00	45,789.05	13
002-101-2230-0000	Instructional Tech Salaries	90,880.34	18,205.95	0.00	72,674.39	20
Control Total		1,697,224.04	322,515.57	0.00	1,373,039.04	19
Object Control 0000		1,697,224.04	322,515.57	0.00	1,373,039.04	19
002-102-0000-0000	INSTRUCTIONAL ASSISTANTS					
002-102-1200-0000	Instruction Asst. Spec. Educ.	87,343.38	13,510.76	0.00	73,832.62	15
002-102-2220-0000	Media/Library	0.00	1,669.43	0.00	0.00	100
Control Total		87,343.38	15,180.19	0.00	73,832.62	17
Object Control 0000		87,343.38	15,180.19	0.00	73,832.62	17
002-103-0000-0000	TEACHER SUBSTITUTES					
002-103-1000-0000	Subst. Teacher Reg.	26,580.00	1,260.00	0.00	25,320.00	5
002-103-1200-0000	Subst. Teacher Spec. Educ.	2,039.40	660.00	0.00	1,379.40	32
Control Total		28,619.40	1,920.00	0.00	26,699.40	7
Object Control 0000		28,619.40	1,920.00	0.00	26,699.40	7
002-106-0000-0000	IA SUBS.SALARIES					
002-106-1200-0000	Subst. IA Special Educ.	3,840.00	360.00	0.00	3,480.00	9
Control Total		3,840.00	360.00	0.00	3,480.00	9
Object Control 0000		3,840.00	360.00	0.00	3,480.00	9
002-108-0000-0000	EXTRA CURRICULAR					
002-108-1000-0000	Coaching/Clubs	6,100.00	0.00	0.00	6,100.00	0
Control Total		6,100.00	0.00	0.00	6,100.00	0
Object Control 0000		6,100.00	0.00	0.00	6,100.00	0

Account Id	Description	Adopted Budget	Expended YTD	Encumber PO	Balance	% Used
002-109-0000-0000	SUMMER SCHOOL					
002-109-1200-0000	Summer School & Tutoring - Spec. Educ.	2,260.00	6,440.54	0.00	0.00	100
Control Total		2,260.00	6,440.54	0.00	0.00	100
Object Control 0000		2,260.00	6,440.54	0.00	0.00	100
002-110-0000-0000	SUPPORT SALARIES					
002-110-1200-0000	NonCertified Sped Admin Salaries	32,573.75	4,407.77	0.00	28,165.98	14
002-110-2130-0000	Nurse	68,385.00	10,159.87	0.00	58,225.13	15
002-110-2320-0000	NonCertified Superintendent office salar	32,573.75	4,384.95	0.00	28,188.80	13
002-110-2410-0000	NonCertified Admin Salaries	38,137.56	7,054.86	0.00	31,082.70	18
002-110-2610-0000	Custodial Salaries	144,232.60	36,931.77	0.00	107,300.83	26
Control Total		315,902.66	62,939.22	0.00	252,963.44	20
Object Control 0000		315,902.66	62,939.22	0.00	252,963.44	20
002-111-0000-0000	ADMINISTRATIVE					
002-111-2320-0000	Superintendent	80,000.00	23,076.90	0.00	56,923.10	29
002-111-2410-0000	Certified Admin Staff	124,630.00	35,950.95	0.00	88,679.05	29
002-111-2510-0000	Financial Services	74,984.00	21,630.00	0.00	53,354.00	29
Control Total		279,614.00	80,657.85	0.00	198,956.15	29
Object Control 0000		279,614.00	80,657.85	0.00	198,956.15	29
002-130-0000-0000	OVERTIME					
002-130-2610-0000	Custodial Overtime	4,000.00	80.30	0.00	3,919.70	2
Control Total		4,000.00	80.30	0.00	3,919.70	2
Object Control 0000		4,000.00	80.30	0.00	3,919.70	2
002-210-0000-0000	GROUP INSURANCE					
002-210-1000-0000	Group Life Ins.	13,040.00	5,065.44	0.00	7,974.56	39
Control Total		13,040.00	5,065.44	0.00	7,974.56	39
Object Control 0000		13,040.00	5,065.44	0.00	7,974.56	39
002-220-0000-0000	FICA & MEDICARE					
002-220-1000-0000	FICA & Medicare	75,266.47	17,070.26	0.00	58,196.21	23

Account Id	Description	Adopted Budget	Expended YTD	Encumber PO	Balance	% Used
Control Total		75,266.47	17,070.26	0.00	58,196.21	23
Object Control 0000		75,266.47	17,070.26	0.00	58,196.21	23
002-230-0000-0000	PENSION					
002-230-1000-0000	Pension	98,969.15	20,457.16	0.00	78,511.99	21
Control Total		98,969.15	20,457.16	0.00	78,511.99	21
Object Control 0000		98,969.15	20,457.16	0.00	78,511.99	21
002-240-0000-0000	RETIREMENT BUYOUT					
002-240-1000-0000	Retirement	15,000.00	0.00	0.00	15,000.00	0
Control Total		15,000.00	0.00	0.00	15,000.00	0
Object Control 0000		15,000.00	0.00	0.00	15,000.00	0
002-260-0000-0000	UNEMPLOYMENT COMP.					
002-260-1000-0000	Unemployment Compensation	2,600.00	0.00	0.00	2,600.00	0
Control Total		2,600.00	0.00	0.00	2,600.00	0
Object Control 0000		2,600.00	0.00	0.00	2,600.00	0
002-280-0000-0000	MEDICAL & DENTAL BENEFITS					
002-280-1000-0000	Benefits	615,654.47	262,535.65	0.00	353,118.82	43
Control Total		615,654.47	262,535.65	0.00	353,118.82	43
Object Control 0000		615,654.47	262,535.65	0.00	353,118.82	43
002-310-0000-0000	ADMINISTRATIVE SERVICE					
002-310-2310-0000	Board Clerk	1,000.00	400.00	600.00	0.00	100
Control Total		1,000.00	400.00	600.00	0.00	100
Object Control 0000		1,000.00	400.00	600.00	0.00	100
002-320-0000-0000	PROFESSIONAL EDUCATIONAL SVCS					
002-320-1200-0000	Professional Ed Svcs - SpEd	47,000.00	8,690.00	27,000.00	11,310.00	76
002-320-2140-0000	Psychological Services	46,062.89	0.00	0.00	46,062.89	0
002-320-2160-0000	Occupational Services	40,694.00	10,307.50	0.00	30,386.50	25
002-320-2170-0000	Physical Therapy Services	20,190.00	2,910.00	0.00	17,280.00	14
002-320-2310-0000	Professional Svcs - Board	200.00	0.00	0.00	200.00	0

Account Id	Description	Adopted Budget	Expended YTD	Encumber PO	Balance	% Used
Control Total		154,146.89	21,907.50	27,000.00	105,239.39	32
Object Control 0000		154,146.89	21,907.50	27,000.00	105,239.39	32
002-330-0000-0000	PROFESSIONAL SERVICES					
002-330-2213-0000	Staff Training - Non Certified	3,920.00	0.00	0.00	3,920.00	0
002-330-2213-2623	Facilities Staff Training	600.00	0.00	0.00	600.00	0
Control Total		4,520.00	0.00	0.00	4,520.00	0
Object Control 0000		4,520.00	0.00	0.00	4,520.00	0
002-340-0000-0000	OTHER PROFESSIONAL SERVICES					
002-340-1200-0000	SpEd Other Professional Svcs	1,000.00	125.00	0.00	875.00	12
002-340-2130-0000	School Physician	1,800.00	0.00	600.00	1,200.00	33
002-340-2310-0000	Other Professional Svc - Board	12,000.00	2,154.00	0.00	9,846.00	18
002-340-2320-0000	Superintendent - Other Prof Svc	1,000.00	0.00	0.00	1,000.00	0
002-340-2410-0000	Other Prof Svc - Principal	1,000.00	0.00	0.00	1,000.00	0
002-340-2510-0000	Other Prof Svc - Fiscal	3,400.00	75.00	200.00	3,125.00	8
002-340-2570-0000	Professional Svcs - Personnel	3,500.00	0.00	0.00	2,786.00	0
002-340-2580-0000	Admin Technology Professional Services	5,500.00	6,214.00	0.00	0.00	100
002-340-3100-0000	Other Prof Svc - Lunch Program	20,000.00	0.00	0.00	20,000.00	0
Control Total		49,200.00	8,568.00	800.00	39,832.00	19
Object Control 0000		49,200.00	8,568.00	800.00	39,832.00	19
002-350-0000-0000	TECHNICAL SERVICES					
002-350-1000-0004	Music technical services (repairs)	600.00	0.00	0.00	600.00	0
002-350-2570-0000	Technical Svc - Personnel	7,000.00	1,334.50	0.00	5,665.50	19
Control Total		7,600.00	1,334.50	0.00	6,265.50	18
Object Control 0000		7,600.00	1,334.50	0.00	6,265.50	18
002-420-0000-0000	CLEANING SERVICE					
002-420-2610-2625	Facility Cleaning	4,500.00	0.00	0.00	4,500.00	0
002-420-2630-2624	Cleaning Svc - Grounds	1,000.00	0.00	0.00	1,000.00	0
Control Total		5,500.00	0.00	0.00	5,500.00	0
Object Control 0000		5,500.00	0.00	0.00	5,500.00	0

Account Id	Description	Adopted Budget	Expended YTD	Encumber PO	Balance	% Used
002-430-0000-0000	REPAIR & MAINTENANCE SERVICES					
002-430-2130-0000	Health Services Repair & Maintenance	100.00	75.00	0.00	25.00	75
002-430-2610-0000	Repair & Maint - Building Operations	1,500.00	549.85	1,465.38	496.85	80
002-430-2610-2621	R & M Building Operations HVAC	10,000.00	5,185.16	3,992.00	822.84	92
002-430-2610-2622	Repair & Maint Equipment	1,092.00	0.00	0.00	1,092.00	0
002-430-2610-2623	Building Ops - Interior Maintenance	9,200.00	4,762.66	0.00	3,425.26	58
002-430-2610-2625	Facility Ops Cleaning	7,200.00	2,428.39	3,819.28	952.33	87
002-430-2620-2623	Facility Maintenance - Interior	12,500.00	340.37	0.00	12,159.63	3
002-430-2620-2625	Facility-Cleaning Svcs.	1,000.00	0.00	0.00	1,000.00	0
002-430-2630-2622	Repair of outdoor equipment	1,500.00	1,177.25	0.00	322.75	78
002-430-2630-2624	Repair & Maintenance - Grounds	5,500.00	2,260.42	0.00	3,239.58	41
002-430-2660-0000	Repair & Maint - Security	1,000.00	0.00	0.00	1,000.00	0
002-430-2670-0000	Repair & Maint - Safety	7,200.00	3,670.78	0.00	3,529.22	51
002-430-2700-0000	Transportation repairs	500.00	0.00	0.00	500.00	0
002-430-3100-2622	Lunch Prg - Equipment Maintenance	3,000.00	0.00	0.00	3,000.00	0
Control Total		61,292.00	20,449.88	9,276.66	31,565.46	48
Object Control 0000		61,292.00	20,449.88	9,276.66	31,565.46	48
002-432-0000-0000	TECHNOLOGY REPAIR & MAINTENANCE					
002-432-2230-0000	Instructional Technology Repair & Mainte	10,000.00	0.00	0.00	10,000.00	0
002-432-2580-0000	Admin Technology Repair & Maintenance	23,000.00	0.00	0.00	23,000.00	0
Control Total		33,000.00	0.00	0.00	33,000.00	0
Object Control 0000		33,000.00	0.00	0.00	33,000.00	0
002-510-0000-0000	STUDENT TRANSPORTATION					
002-510-2700-0000	Transportation	131,445.60	12,184.02	735.00	118,526.58	10
002-510-2700-0009	SpEd transportation	34,659.25	1,636.20	960.00	32,063.05	7
Control Total		166,104.85	13,820.22	1,695.00	150,589.63	9
Object Control 0000		166,104.85	13,820.22	1,695.00	150,589.63	9
002-530-0000-0000	COMMUNICATIONS					
002-530-2220-0000	Library software	750.00	0.00	0.00	508.30	0
002-530-2230-0000	Instructional Technology Licenses & fees	7,700.00	7,941.70	0.00	0.00	100
002-530-2410-0000	Admin Communication (postage & print)	8,660.00	2,750.10	2,286.78	3,623.12	58
002-530-2580-0000	Admin Technology Licenses & fees	10,075.00	1,050.00	0.00	9,025.00	10

Account Id	Description	Adopted Budget	Expended YTD	Encumber PO	Balance	% Used
Control Total		27,185.00	11,741.80	2,286.78	13,156.42	52
Object Control 0000		27,185.00	11,741.80	2,286.78	13,156.42	52
002-540-0000-0000	ADVERTISING	500.00	0.00	0.00	500.00	0
002-540-2320-0000	Advertising	1,500.00	844.44	0.00	655.56	56
002-540-2570-0000	Advertising - Personnel Svcs	2,000.00	844.44	0.00	1,155.56	42
Control Total		2,000.00	844.44	0.00	1,155.56	42
Object Control 0000		2,000.00	844.44	0.00	1,155.56	42
002-550-0000-0000	PRINTING & BINDING	7,562.13	2,207.31	0.00	5,354.82	29
002-550-2230-0000	Inst. Related Tech - Printing	1,500.00	0.00	0.00	1,500.00	0
002-550-2410-0000	Printing/Binding	9,062.13	2,207.31	0.00	6,854.82	24
Control Total		9,062.13	2,207.31	0.00	6,854.82	24
Object Control 0000		9,062.13	2,207.31	0.00	6,854.82	24
002-560-0000-0000	TUITION	18,000.00	0.00	0.00	18,000.00	0
002-560-1000-0000	Magnet Schools	170,349.84	16,049.66	83,711.65	70,588.53	59
002-560-1200-0000	Outplacement/ Special Ed.	188,349.84	16,049.66	83,711.65	88,588.53	53
Control Total		188,349.84	16,049.66	83,711.65	88,588.53	53
Object Control 0000		188,349.84	16,049.66	83,711.65	88,588.53	53
002-580-0000-0000	TRAVEL	300.00	52.54	0.00	247.46	18
002-580-1200-0000	Staff Travel/Sped.	140.00	0.00	0.00	140.00	0
002-580-2213-0000	Staff Training - mileage	350.00	0.00	0.00	350.00	0
002-580-2320-0000	Superintendent - travel	200.00	0.00	0.00	200.00	0
002-580-2410-0000	Admin Travel	100.00	0.00	0.00	100.00	0
002-580-2490-0000	Travel-Student Activities	350.00	0.00	0.00	350.00	0
002-580-2510-0000	Fiscal Services - Mileage	500.00	0.00	0.00	500.00	0
002-580-2610-0000	Building Ops - travel	1,940.00	52.54	0.00	1,887.46	3
Control Total		1,940.00	52.54	0.00	1,887.46	3
Object Control 0000		1,940.00	52.54	0.00	1,887.46	3
002-610-0000-0000	GENERAL SUPPLIES	3,150.00	993.26	0.00	2,156.74	32
002-610-1000-0000	Instructional Supplies	200.00	0.00	0.00	200.00	0
002-610-1000-0002	World Language supplies					

Account Id	Description	Adopted Budget	Expended YTD	Encumber PO	Balance	% Used
002-610-1000-0003	Phys Ed Supplies	300.00	0.00	0.00	300.00	0
002-610-1000-0004	Music Supplies	300.00	0.00	0.00	300.00	0
002-610-1000-0005	Art supplies	500.00	0.00	0.00	500.00	0
002-610-1000-0020	Kindergarten supplies	500.00	38.40	0.00	308.81	11
002-610-1000-0021	First Grade Supplies	200.00	171.31	181.48	0.00	100
002-610-1000-0022	Second Grade Supplies	900.00	256.97	272.22	370.81	59
002-610-1000-0023	3rd Grade Supplies	500.00	164.73	149.75	185.52	63
002-610-1000-0024	4th Grade Supplies	300.00	0.00	0.00	300.00	0
002-610-1000-0025	5th Grade Supplies	200.00	0.00	0.00	200.00	0
002-610-1000-0026	6th Grade Supplies	550.00	0.00	0.00	550.00	0
002-610-1200-0000	Instructional Supplies-Sp.Ed.	3,600.00	848.87	0.00	2,751.13	24
002-610-2110-0000	Supplies - Social Work Svcs	200.00	0.00	0.00	200.00	0
002-610-2130-0000	Health Supplies	650.00	33.98	0.00	616.02	5
002-610-2140-0000	Supplies - Psychology	1,500.00	0.00	0.00	871.10	0
002-610-2150-0000	Speech supplies	250.00	878.90	0.00	0.00	100
002-610-2160-0000	Occupation Therapy Supplies	250.00	15.96	0.00	234.04	6
002-610-2213-0000	Supplies - Staff training	1,500.00	618.97	0.00	881.03	41
002-610-2220-0000	Library Supplies	200.00	6.95	0.00	193.05	3
002-610-2230-0000	Technology Supplies	1,000.00	73.97	0.00	926.03	7
002-610-2240-0000	Testing Supplies	300.00	0.00	0.00	300.00	0
002-610-2310-0000	BOE Supplies	850.00	182.07	0.00	667.93	21
002-610-2320-0000	Superintendent office - Supplies	500.00	243.08	0.00	256.92	49
002-610-2410-0000	Office Supplies	2,300.00	652.72	1,032.40	614.88	73
002-610-2490-0000	Supplies-Student Activities	100.00	0.00	0.00	100.00	0
002-610-2490-0026	Supplies - 6th grade activities	500.00	0.00	0.00	500.00	0
002-610-2510-0000	Supplies - Fiscal Services	1,000.00	0.00	0.00	1,000.00	0
002-610-2570-0000	Supplies - Personnel Services	200.00	0.00	0.00	200.00	0
002-610-2610-2621	Facilities HVAC Supplies	3,000.00	0.00	0.00	3,000.00	0
002-610-2610-2623	Supplies - Facilities - Interior	3,500.00	669.07	0.00	2,830.93	19
002-610-2610-2625	Facility cleaning supplies	8,000.00	412.66	48.96	7,538.38	6
002-610-2620-2623	Facility Supplies - Interior	2,000.00	1,311.12	0.00	688.88	66
002-610-2630-2624	Supplies - Grounds	1,000.00	0.00	0.00	1,000.00	0
002-610-2660-0000	Supplies - Security	1,000.00	0.00	0.00	1,000.00	0
002-610-2670-0000	Supplies - Safety	2,000.00	780.00	0.00	1,220.00	39
002-610-3100-0000	Food Service Supplies	500.00	19.98	0.00	480.02	4
Control Total		43,500.00	8,372.97	1,684.81	33,442.22	23
Object Control 0000		43,500.00	8,372.97	1,684.81	33,442.22	23

Account Id	Description	Adopted Budget	Expended YTD	Encumber PO	Balance	% Used
002-611-0000-0000	ELA SUPPLIES					
002-611-1000-0001	Supplies ELA	2,100.00	410.40	0.00	1,689.60	20
Control Total		2,100.00	410.40	0.00	1,689.60	20
Object Control 0000		2,100.00	410.40	0.00	1,689.60	20
002-612-0000-0000	MATH SUPPLIES					
002-612-1000-0007	Supplies-Math	2,050.00	0.00	0.00	2,050.00	0
Control Total		2,050.00	0.00	0.00	2,050.00	0
Object Control 0000		2,050.00	0.00	0.00	2,050.00	0
002-613-0000-0000	SCIENCE SUPPLIES					
002-613-1000-0000	Supplies- Science	2,750.00	55.54	0.00	2,694.46	2
Control Total		2,750.00	55.54	0.00	2,694.46	2
Object Control 0000		2,750.00	55.54	0.00	2,694.46	2
002-614-0000-0000	SOCIAL STUDIES SUPPLIES					
002-614-1000-0023	Social Studies Supplies	1,000.00	0.00	0.00	1,000.00	0
Control Total		1,000.00	0.00	0.00	1,000.00	0
Object Control 0000		1,000.00	0.00	0.00	1,000.00	0
002-622-0000-0000	ELECTRICITY					
002-622-2610-0000	Electricity	74,765.95	15,510.76	0.00	59,255.19	21
Control Total		74,765.95	15,510.76	0.00	59,255.19	21
Object Control 0000		74,765.95	15,510.76	0.00	59,255.19	21
002-623-0000-0000	BOTTLE GAS					
002-623-2610-0000	Propane	1,200.00	280.36	0.00	919.64	23
Control Total		1,200.00	280.36	0.00	919.64	23
Object Control 0000		1,200.00	280.36	0.00	919.64	23
002-624-0000-0000	OIL/HEATING					
002-624-2610-0000	Heating Oil	107,800.00	617.09	0.00	107,182.91	1

Account Id	Description	Adopted Budget	Expended YTD	Encumber PO	Balance	% Used
Control Total		107,800.00	617.09	0.00	107,182.91	1
Object Control 0000		107,800.00	617.09	0.00	107,182.91	1
002-626-0000-0000	GASOLINE	250.00	0.00	0.00	250.00	0
002-626-2630-0000	Grounds	250.00	0.00	0.00	250.00	0
Control Total		250.00	0.00	0.00	250.00	0
Object Control 0000		250.00	0.00	0.00	250.00	0
002-629-0000-0000	DIESEL	16,246.00	0.00	0.00	16,246.00	0
002-629-2700-0000	Diesel	16,246.00	0.00	0.00	16,246.00	0
Control Total		16,246.00	0.00	0.00	16,246.00	0
Object Control 0000		16,246.00	0.00	0.00	16,246.00	0
002-640-0000-0000	BOOKS/PERIODICALS	500.00	0.00	0.00	500.00	0
002-640-1000-0000	Text Books	150.00	0.00	0.00	150.00	0
002-640-1000-0004	Music books & periodicals	200.00	0.00	0.00	200.00	0
002-640-1200-0000	SPed books & periodicals	700.00	0.00	0.00	700.00	0
002-640-2220-0000	Library Books/Periodicals	1,550.00	0.00	0.00	1,550.00	0
Control Total		1,550.00	0.00	0.00	1,550.00	0
Object Control 0000		1,550.00	0.00	0.00	1,550.00	0
002-641-0000-0000	ELA BOOKS	150.00	17.99	0.00	132.01	12
002-641-1000-0001	Books-ELA	50.00	0.00	0.00	50.00	0
002-641-1000-0020	ELA books Kindergarten	50.00	0.00	0.00	50.00	0
002-641-1000-0021	Books-ELA-1st Grade	150.00	0.00	0.00	150.00	0
002-641-1000-0022	Books-ELA-2nd Grade	200.00	0.00	0.00	200.00	0
002-641-1000-0023	Books-ELA-3rd Grade	150.00	0.00	0.00	150.00	0
002-641-1000-0024	Books-ELA-4th Grade	50.00	0.00	0.00	50.00	0
002-641-1000-0025	ELA Books 5th grade	250.00	0.00	0.00	250.00	0
002-641-1000-0026	Books - ELA - 6th grade	1,050.00	17.99	0.00	1,032.01	2
Control Total		1,050.00	17.99	0.00	1,032.01	2
Object Control 0000		1,050.00	17.99	0.00	1,032.01	2
002-642-0000-0000	MATH BOOKS	1,200.00	0.00	0.00	1,200.00	0
002-642-1000-0007	Books-Math	1,200.00	0.00	0.00	1,200.00	0

Account Id	Description	Adopted Budget	Expended YTD	Encumber PO	Balance	% Used
Control Total		1,200.00	0.00	0.00	1,200.00	0
Object Control 0000		1,200.00	0.00	0.00	1,200.00	0
002-644-0000-0000	SOCIAL STUDIES BOOKS					
002-644-1000-0021	Social Studies Books 1st grade	50.00	0.00	0.00	50.00	0
002-644-1000-0022	Social Studies Books 2nd grade	150.00	0.00	0.00	150.00	0
002-644-1000-0024	4th Grade Social Studies	250.00	0.00	0.00	250.00	0
Control Total		450.00	0.00	0.00	450.00	0
Object Control 0000		450.00	0.00	0.00	450.00	0
002-650-0000-0000	COMPUTER/MEDIA					
002-650-1000-0000	Tech Supplies - Instructional	500.00	0.00	0.00	500.00	0
002-650-1000-0002	Technology-World Language	200.00	0.00	0.00	200.00	0
002-650-1200-0000	Tech Supplies - Special Ed	6,600.00	3,167.22	1,399.00	2,033.78	69
002-650-2230-0000	Technology Plan-Small Equipment	2,200.00	0.00	0.00	2,200.00	0
002-650-2240-0000	Tech Supplies - Student Assessment	3,000.00	0.00	0.00	3,000.00	0
002-650-2580-0000	Admin Technology supplies	1,200.00	0.00	0.00	1,200.00	0
Control Total		13,700.00	3,167.22	1,399.00	9,133.78	33
Object Control 0000		13,700.00	3,167.22	1,399.00	9,133.78	33
002-810-0000-0000	DUES & FEES					
002-810-2130-0000	Dues - Health Services	150.00	0.00	0.00	150.00	0
002-810-2220-0000	Library Dues/Fees	150.00	0.00	0.00	150.00	0
002-810-2310-0000	BOE Dues/Fees	3,200.00	1,856.00	0.00	1,344.00	58
002-810-2320-0000	Superintendent Dues/Fees	2,150.00	2,066.00	0.00	84.00	96
002-810-2410-0000	Principal Dues/Fees	750.00	0.00	0.00	750.00	0
002-810-2490-0000	Fees - Student Activities	950.00	0.00	0.00	950.00	0
002-810-2490-0004	Fees - Student Activities - Music	100.00	0.00	0.00	100.00	0
002-810-2490-0005	Fees - Student Activities - Art	100.00	0.00	0.00	100.00	0
002-810-2510-0000	Dues - Fiscal Services	800.00	700.00	0.00	100.00	88
002-810-2610-0000	Fees - Building Operations	500.00	240.00	0.00	260.00	48
Control Total		8,850.00	4,862.00	0.00	3,988.00	55
Object Control 0000		8,850.00	4,862.00	0.00	3,988.00	55

Account Id	Description	Adopted Budget	Expended YTD	Encumber PO	Balance	% Used
Fund Budgeted		4,234,796.23	925,892.36	128,453.90	3,184,630.51	25
Fund Non-Budgeted		0.00	0.00	0.00	0.00	0
Fund Total		4,234,796.23	925,892.36	128,453.90	3,184,630.51	25
Final Budgeted		4,234,796.23	925,892.36	128,453.90	3,184,630.51	25
Final Non-Budgeted		0.00	0.00	0.00	0.00	0
Final Total		4,234,796.23	925,892.36	128,453.90	3,184,630.51	25



Andover School District

35 SCHOOL ROAD
ANDOVER, CT 06232
TEL. (860) 742-7339
FAX (860) 742-8288
www.andoverelementaryct.org

Valerie E. Bruneau
Superintendent

Taylor M. Parker
Principal/Director of Curriculum

Holly L. Maiorano
Director of Special Education

ANDOVER BOARD OF EDUCATION
MEETING SCHEDULE
2024
ANDOVER ELEMENTARY SCHOOL
7:00 PM

January 10, 2024

February 14, 2024

March 13, 2024

April 17, 2024

May 8, 2024

June 12, 2024

July 10, 2024

August 14, 2024

September 11, 2024

October 9, 2024

November 13, 2024

December 11, 2024

Approved _____

BOARD OF EDUCATION MEETING, NOVEMBER 8, 2023:

ACTION ITEM(S)

Item 9.A: **Vote to Accept Bus Contract.**

Item 9.B: **Vote to Appoint New Teacher Position.**

Item 9.C: **Vote to Approve BOE Meeting Schedule for 2024.**