

**ANDOVER ELEMENTARY SCHOOL
ANDOVER, CT 06232
Regular Board of Education Meeting
Wednesday, June 14, 2023
7:00 pm
Virtual Meeting/School Library**

Members Present: Chairperson Gerard Cremé, Chris Bernard, Caitlin Greenhouse (arrived late), Shannon Louden, Celeste Willard

Members Absent: Mike Beckwith, Steven Fuss

Administration: Valerie Bruneau, Superintendent
Taylor Parker, Principal
Terri Smith, Finance Manager

Others: Anne Cremé, Amy Knox, Kirstina Frazier, Joanne Hebert (zoom)

1. Call to Order/Pledge of Allegiance

The meeting was called to order at 7:00 p.m., followed by the Pledge of Allegiance.

2. Comments from the Public – None.

3. Communications – None.

4. Approval of Minutes

C. Willard made a motion to approve the minutes from the May 10, 2023, Regular Board of Education Meeting, seconded by G. Cremé. No discussion, no changes.

2-0-2 (PASSED)

S. Louden made a motion to approve the minutes from the May 31, 2023, Special Board of Education Meeting, seconded by C. Bernard. Discussion – note for the record that S. Fuss was absent from this meeting. No further discussion.

4-0-0 (PASSED)

5. Opportunity to Add or Delete Agenda Items

G. Cremé made a motion to move item E.4. Collaborative Conversation re: CC with BOS under Agenda Item 7: Reports to item A under the same Agenda Item 7: Reports, seconded by S. Louden. No discussion.

5-0-0 (PASSED)

6. Celebrations

Principal Parker reported that the school year ended today. Students and staff had an awesome last day, 6th graders graduated yesterday. It was a successful year and they will now start planning for next year.

7. Reports

A. Collaborative Conversation re: CC with BOS

Chairperson Cremé welcomed Jeff Maguire and Paula King from the Board of Selectman and thanked them for joining the meeting. Selectman Maguire noted the desire of the community to have a Community Center/Senior Center. He went through the questions provided by AES BOE. There was discussion about the MOU provided to the BOS by the AES BOE. There is disagreement on the rights and responsibilities of property deeded to the BOE. BOS will review MOU with Town Attorney. Both the BOE and BOS will endeavor to work collaboratively throughout the process.

B. Chairperson's Oral Report – No report.

C. Superintendent's Report – Principal Parker's first year was very successful, Terri came on board mid-year. Last staff meeting yesterday was a discussion of the state of where we are and upcoming goals and objectives. At July/August meeting will present capital plans, tech plans/curriculum mapping for next school year to make sure we are ready for the first day of school.

D. Principal's Report – Echoed Superintendent Bruneau's comments regarding a successful year. Initial data from the State as well as Staff and Parent Surveys show progress. When the State report comes out, will be able to share that things are going well. Survey responses will be compiled and reported at future meeting. Two items of note: 100% of staff agree/strongly agree they would recommend working at AES to a friend, and from parent survey: 100% agree/strongly agree that children feel safe and have a trusted adult at school. S. Loudon noted that historically the students recognized with the Superintendent's Award come to Board meeting for recognition.

E. Items for Discussion and Action

1. Board of Education Policies - policies are being revised for summer meeting.
2. Schedule date for BOE retreat to work on 2023-2024 Goals.

C. Willard made a motion to hold the BOE retreat on July 12, 2023, seconded by G. Cremé. No discussion.

5-0-0 (PASSED)

Superintendent Bruneau will call local venues and report back to the Board members to confirm the location.

3. Summer Board Meeting Schedule

C. Greenhouse made a motion to retain the July and August meetings, seconded by S. Louden. No discussion.

5-0-0 (PASSED)

F. Financial Report

Terri reported there are funds available in budget. Reviewed financial reports as presented to outline where savings were seen this year. Superintendent Bruneau outlined the grants that have been received this year and how they impacted the budget. Discussion regarding items that need to be completed using these funds.

S. Louden made a motion appropriate up to 120K to be able to address paving of the upper parking lot at the school and the basketball court due to safety issues, seconded by C. Greenhouse. No discussion.

5-0-0 (PASSED)

S. Louden made a motion to put 2% of the remaining funds in the current FY 2022/2023 Budget into the BOE non-lapsing account, seconded by C. Greenhouse. No discussion.

5-0-0 (PASSED)

G. Liaison reports – No report.

8. Comments from the Public on Agenda Items

Joanne Hebert – noted that the collaboration between BOE and BOS will benefit the community. She appreciates the suggestion for having regular group meetings. Everyone is part of community. One faction of constituents is the seniors. She hopes we can all come together for them.

9. Other Action Items – None.

10. Upcoming Meetings

- A. Regular Board Meeting – July 12, 2023 w/BOE Retreat**
- B. Items for Next Meeting**

11. Adjournment

Motion to adjourn at 9:28 p.m., made by C. Willard and seconded by S. Louden.

5-0-0 (PASSED)

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**MEMORANDUM OF AGREEMENT BETWEEN
THE ANDOVER BOARD OF EDUCATION AND THE TOWN OF ANDOVER
REGARDING CONSTRUCTION AND OPERATION OF COMMUNITY CENTER**

This Memorandum of Agreement (the "Agreement") is made as of the _____ day of _____, 2023, by and between the **ANDOVER BOARD OF EDUCATION** (the "Board") and the **TOWN OF ANDOVER** (the "Town"), together, the "Parties," and each a "Party".

WHEREAS, the Town is interested in constructing a community center (the "Community Center") on property on School Road in Andover; and

WHEREAS, the construction and operation of the Community Center will implicate certain property under the control of the Board (the "Board Property") in accordance with Section 10-220 of the Connecticut General Statutes and may disrupt and/or otherwise negatively impact the operations of Andover Elementary School (the "School"); and

WHEREAS, pursuant to Connecticut General Statutes Section 10-239, the Board is willing to permit the Town to utilize a portion of the Board Property for the purposes set forth in this Agreement; and

WHEREAS, the Parties wish to memorialize their agreement with respect to the terms and conditions governing the Town's use of the Board Property.

NOW THEREFORE, the parties agree as follows.

1. GENERAL PROVISIONS

- 1.1. Use of Space for Services to Community. The Board hereby provides to the Town a license to use the portions of the Board Property designated in Exhibit A, free of any licensing fee, but subject to and in consideration of Town's compliance with the terms and conditions in this Agreement, to construct and operate the Community Center to offer and provide services to the Andover community.
- 1.2. Prohibition on Disruption of School Operations. During School Hours (as defined below), the Town may not engage in any activity that would by way of noise, operations, parking, or otherwise, materially disrupt the operations of the School and/or create an unsafe condition for students, staff, and/or other members of the school community.
- 1.3. Town Representative. The Town shall designate a representative (the "Town Representative") authorized to act as the primary point of contact on the Town's behalf with the Board with respect to the construction of, and operation of, the Community Center. In the event of any change to the Town Representative, the Town shall provide to the Board prior written notice of such change, to the extent feasible. The Board shall be provided with regular and emergency phone numbers for the Town Representative. The